



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



## SDLF Gold-Level of Governance

President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday March 6, 2019  
REGULAR MEETING 7:00 P.M.**

**Community Center**

**1601 Discovery Bay Boulevard, Discovery Bay, California**

**Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m. – by President Mayer
2. Pledge of Allegiance – Led by Director Leete.
3. Roll Call – All Present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for February 20, 2019.
2. Approve Register of District Invoices.

Motion by: Vice-President Pease to approve the Consent Calendar.

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0

**D. AREA AGENCIES REPORTS / PRESENTATION**

1. Supervisor Diane Burgis, District III Report – No Report.
2. Sheriff's Office Report –Lieutenant Foley – Provided the details of the Sheriff Report regarding the reported activity for the month February 2019. Also provided an update regarding the License Plate Reader and move to the Brentwood office. There was discussion regarding a 5150 and a CBC move. Crime Prevention Specialists Fontenot – Provided details regarding the Citizen Academy; handed out flyers (great program and opportunity).
3. CHP Report – No Report.
4. East Contra Costa Fire Protection District Report – Battalion Chief Ross Macumber provided an update regarding the February calls for service. Battalion Chief Ross Macumber provided an additional update regarding Fire Marshall Interviews, Flyers for the Volunteer Ceremony, flash drives (strategic plans etc. handed out to the Board), and the end of the year Operations Report. There was discussion regarding the number of accidents, along with improvements to Balfour and the Bypass,

**E. LIAISON REPORTS**

None.

**F. PRESENTATIONS**

None.

**G. BUSINESS AND ACTION ITEMS**

1. Discussion and Possible Action Regarding Approval of Resolution No. 2019-01 and Message Board Policy No. 028.

General Manager Davies – Provided details regarding the Message Board Policy; the policy was discussed at the Internal Operations Committee and the Communications Committee. There was discussion regarding the Message Board hours of operation (6:30 a.m. to 11:30 p.m.) and the Internal Operations Committee also reviewed the procedure issues (applications for District sponsored or co-sponsored events).

Motion by: Vice-President Pease to approve Resolution No. 2019-01 and Message Board Policy No. 028.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

**2. Discussion and Possible Action Regarding a Pre-Annexation/Out-of-Boundary Service Agreement with Lodgepole Investments, LLC (Newport Pointe Development).**

General Manager Davies – Provided the details regarding Newport Pointe; approved by the County, new owners on the project, move forward with water and wastewater services of 67 homes. The current location is outside of our boundary line and in order to move forward need application and work with LAFCO to change the boundary lines (capacity is there for the project).

Public Comment Regarding:

- Board allowing comments or opposition on the project, contribution to fund established for recreation facilities (is there a new account), how much are the current development/connection fees (future revenue of the 67 new homes), guarantee/warranty from the developer (Town or developer responsibility).

Representative with Lodgepole Investments, LLC Mike Serpa – Provided a background on the project; Lodgepole Investments, LLC was the funder on the project for the prior developer, and with the downturn Lodgepole Investments, LLC took over the project. There was discussion regarding the inspections, additional traffic on Newport, the additional conditions of approval for traffic and road improvements, the connection and capacity fees per lot, and the layout for the project.

Motion by: Vice-President Pease to approve a Pre-Annexation/Out-of-Boundary Service Agreement with Lodgepole Investments, LLC and authorize the General Manager to execute its terms and conditions and all documents associated therewith.

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0

## **H. MANAGER'S REPORT**

### **I. DIRECTORS' REPORTS**

**1. Standing Committee Reports.**

- a. Water and Wastewater Committee Meeting – February 21, 2019 – Vice-President Pease provided the details regarding updates to the O&M manual, Diffuser Project, NPDES Permit, and the PLC Upgrade,
- b. Internal Operations Committee Meeting – February, 28, 2019 – Director Leete provided the details regarding the Message Board Policy.

**2. Other Reportable Items.**

### **J. GENERAL MANAGER'S REPORT**

General Manager Davies – Handed out new lapel pins to the Board of Directors.

### **K. CORRESPONDENCE RECEIVED**

1. Received – Byron Municipal Advisory Council meeting minutes for November 27, 2018.
2. Received – California Special Districts Association regarding CSDA Board of Directors Call for Nominations Seat B.
3. Received – PG&E Regarding Temporary Interruption of Electrical Service; Replace Underground Equipment.

### **L. FUTURE AGENDA ITEMS**

None.

### **M. ADJOURNMENT**

1. The meeting adjourned at 7:40 p.m. to the next regular meeting of March 20, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 03-11-19

<http://www.todb.ca.gov/agendas-minutes>